

**A RESOLUTION
BY FINANCE/ EXECUTIVE COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH ZIPCAR FOR A ONE-YEAR PILOT PROGRAM TO PROVIDE TRANSPORTATION TO CITY OF ATLANTA EMPLOYEES AS PART OF THE COMMUTER ALTERNATIVE PROGRAM; AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") has undertaken a major initiative to increase the rate of commuter alternatives used by City employees; and

WHEREAS, current commuting patterns worsen the region's air quality and negatively impact the City's carbon footprint; and

WHEREAS, the City, in partnership with the Clean Air Campaign, is currently undertaking a multi-faceted approach to increase the use of commute alternatives by City employees; and

WHEREAS, employees who take mass transit, walk, bike or carpool to work do not have access to cars to for personal use during their lunch hour and at other appropriate times; and

WHEREAS, the City desires to conduct a one-year pilot program with Zipcar to provide transportation for employees during the workday to encourage employees to permanently shift to taking commute alternatives.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES, that the Mayor is hereby authorized, on behalf of the City, to enter into a Memorandum of Understanding ("MOU") with Zipcar for the purpose of providing transportation to City employees for personal use during their lunch hour and other appropriate times.

BE IT FURTHER RESOLVED, that the City Attorney is directed to prepare an appropriate Agreement for execution by the Mayor.

BE IT FINALLY RESOLVED, that the MOU will not become binding upon the City and the City will incur no obligation or liability under it until it has been approved by the City Attorney as to form, executed by the Mayor, attested to by the Municipal Clerk, and delivered to Zipcar.

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: Finance/ Executive Committee

Caption: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH ZIPCAR FOR A ONE-YEAR PILOT PROGRAM TO PROVIDE TRANSPORTATION TO CITY OF ATLANTA EMPLOYEES AS PART OF THE COMMUTER ALTERNATIVE PROGRAM; AND FOR OTHER PURPOSES.

Council Meeting Date: November 17, 2008

Requesting Dept.: Mayor's Office

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

The purpose of this legislation is to enter into a MOU with Zipcar for services to support the city's commute alternatives program.

2. Please provide background information regarding this legislation.

City employees that take commute alternatives and are without a car at work may need a car for legitimate personal reasons. The MOU with Zipcar will provide a solution for this problem and further support the city's commute alternatives program. Employees will be able to use Zipcar at reduced hourly rate and will not have to pay for the annual membership fee.

3. If Applicable/Known:

(a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):**

(b) **Source Selection:**

(c) **Bids/Proposals Due:**

- (d) **Invitations Issued:**
- (e) **Number of Bids:**
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:**
- (h) **Term of Contract:**

4. Fund Account Center (*Ex. Name and number*):

Fund: _____ **Account:** _____ **Center:** _____

5. Source of Funds: *Example: Local Assistance Grant*

6. Fiscal Impact:

7. Method of Cost Recovery:

This Legislative Request Form Was Prepared By:

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison:

GREG PRIDGEON

Contact Number:

X 6115

Originating Department: Office of the Mayor

Committee(s) of Purview: Finance/ Executive Committee

Chief of Staff Deadline: October 29, 2008

Anticipated Committee Meeting Date(s): November 12, 2008

Anticipated Full Council Date: November 17, 2008

Legislative Counsel's Signature:

J. D. Brant

Commissioner Signature:

Chief Procurement Officer Signature:

Adam Smith

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH ZIPCAR FOR A ONE-YEAR PILOT PROGRAM TO PROVIDE TRANSPORTATION TO CITY OF ATLANTA EMPLOYEES AS PART OF THE COMMUTER ALTERNATIVE PROGRAM; AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any):

Mayor's Staff Only

Received by CPO:

(date)

Received by LC from CPO:

(date)

Received by Mayor's Office:

(date)

Reviewed by:

(date)

Submitted to Council:

(date)